



TORWOOD
LODGE NURSERY

Torwood Lodge Nursery SEND offer

How does the nursery know if children need extra help and what should I do if I think my child may have SEN?

The progress of all children is monitored continually after starting at Torwood and summative assessments carried out 3 times per year. Children who are not meeting age appropriate expectations will be identified by the key person and appropriate interventions will be set and discussed with parents. These targets are planned around the children's interests and learning style. These children will be highlighted to all staff working with them as well as the Special Educational Needs co-coordinator (SENCo). This means everyone who has contact with the child will know how to help them. Parents will be kept fully informed through daily feedback, observations and parent's evenings with the staff working closely with your child.

If parents need to be informed about any specific needs a meeting will be arranged. Where progress is less than expected, additional support will be put in place according to the child's individual needs. This will be supported by the SENCo which includes views of both the parents and child. If there are indications of a range of learning difficulties, then the child will be recorded as special educational needs (SEN). Parents will be informed and involved throughout the entire process. Parents who are concerned that their child may have SEN issues should not hesitate to speak to your child's keyworker, SENCo or Nursery Manager.

How will nursery staff support my child?

If a child has been identified as making less than expected progress the first response is high quality teaching and interactions with the child, targeting identified areas and using their interests. Different strategies will be personalised to each individual child. The SENCo provides advice and monitoring, and will link with outside agencies. These targets and interventions will be shared with parents/carers together as a partnership.

How will the learning and development provision be matched to my child's needs?

When a child joins Torwood the key person makes the first relationship with the child and their family. This enables the key person to make assessments of each child, to identify strengths, interests and areas that may require extra support. The children's development is linked to the EYFS framework. However, if the child has identified SEN needs we may use DEYO. Which framework we use will be discussed with parents and we may ask portage and inclusion for additional support in making the right decision for your child.



How will I know how my child is progressing and how will the setting help me support my child's learning?

Each day you will be given verbal feedback of your child's day and what they have been doing. We hold parent's evenings 3 times a year where we can discuss your child's learning and development in more detail. You are also able to request further meetings with your child's key person to discuss your child in more detail.

Each term you will receive updates on tapestry of your child's learning. We also share pictures throughout the term. We encourage parents/carers to share any new milestones your child has hit or any adventures and holidays you have been on.

What support will there be for my child's overall well-being?

All key people are trained to implement personalised behaviour strategies and work closely with the parents/carers to ensure consistency. Torwood has a behaviour policy which is available for the parents on request. All medicines are stored in a safe place out of the children's reach and are only administered by a manager. Individual medication/healthcare plans are filled in by parents/carers for any ongoing medication the child may be on and shared with practitioners working with the child. Only medication prescribed by the doctor will be given.

What specialist services and expertise are available at or accessed by the nursery?

When there are concerns all staff are aware that they should inform the nursery SENCo and Nursery Manager. Specialist interventions are always used where appropriate and recommended strategies to support the child would be followed.

What training have the staff, supporting children with SEND, had or are having?

All staff are trained in safeguarding and child protection. The majority of the staff have paediatric first aid training. The Designated Safeguarding Lead is the Nursery Manager, there is also a Deputy Manager, a Deputy DSL and DSL's at our sister nurseries and school when the Manager is absent. All key people have had full training around observations, assessment and planning, and have knowledge of the curriculum. The nursery SENCo attends termly SEN cluster meetings where she networks with other nurseries and keeps up to date with the latest paper work. She has completed a 'Learning language and loving it' course, autism awareness, speech and language training and will be starting her Level 3 SENCo qualification.

How will I be involved in discussions about and planning for my child's education?

Parents are able to request meetings about your children's learning throughout the year. We hold 3 parents evenings a year for you to meet with your child's key person. Parents are able to telephone or email the nursery if you wish to discuss any concerns you have.



How will my child be included in activities outside the classroom including offsite trips?

Before attending offsite trips or activities the route is risk assessed to ensure all children are safe from any harm. All children with SEN are included in offsite trips and when appropriate additional staff are deployed. Parents are informed when we plan to leave the site.

How accessible is the nursery environment?

Torwood is fully compliant with the equality act and reasonable adjustments are made for all children with SEN. Appropriate support is provided for children with SEN and outside agencies are contacted for advice to make sure the children's well-being is being met.

How will the nursery prepare and support my child to join the nursery, transfer to a new nursery or the next stage of their education/life?

We have a settling in period in place to support your child starting at Torwood. We work with parents to make sure the transition is smooth and we ensure with liaison with all practitioners working with your child. The level of support offered is dependent on each child's needs and we ensure all children are fully supported.

How is the decision made about what type and how much support my child will receive?

The amount of provision and support your child needs is determined by a detailed analysis of a child's needs and restrictions to learning, parental views, own views and stage of development. The support is reviewed regularly and amendments will be made to the support which is required.

Who can I contact for further information?

The Nursery Manager (Caroline Loudon) and SENCo (Charlotte King- Daisychain Clifton) can be contacted by E-mail or telephone. Both the Nursery Manager and SENCo are able to meet with you if you have any concerns about your child. If you wish to make a complaint the nursery has a complaints procedure which is available upon request.

How can I find information about the local offer of services and provision, for children and young people with SEN and disability?

The authorities local offer of services and provisions for children and young people with SEN can be accessed at <https://www.bristol.gov.uk/web/bristol-local-offer>